

WOODCOTE PARISH COUNCIL

MINUTES of the Parish Council meeting Wednesday 5th April at 7.30pm.

PC MEMBERS

Chairman	Mr. R. Peirce
Vice Chair	Mr. K. Davies
	Miss A. Mack
	Mr. R. Fletcher
	Miss H. Booker

Parish Clerk	Ms J. Welham
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1. To receive apologies for absence.

Mr. C. Downes. Mrs L. Bible.

2. To receive Declarations of Interest.

None.

3. **Public Forum**: Opportunity for members of the public to address the Council, the public may also speak about specific items of business as they arise, with the permission of the Chairman.

4 Mops

Resident spoke about skateboarders using village hall steps and ramps, disturbing residence with noise, also creating damage to the village hall building.

Resolved to affix signage to VH to deter this practice.

4. To approve Minutes of the Parish Council Meeting 15th March 2023 .

Date on page one incorrect on members copies, Clerk copy correct.

Approved as a True Record.

5. Matters arising from those Minutes not on the agenda elsewhere.

None.

6. Village Hall Handover to Trustees/Lease – review, finalise financials.

Chairman of the Trustees gave a summary of the actions carried out to date, with new accounting system, key code entry, online payment, advertising for the role, and marketing. Other internal improvements new cutlery and crockery. Advised that the rates may need to be reviewed again late summer.

WPC Chairman advised that once the Trustees have recruited a person WPC will commit to the funding. The initial figure WPC offered being £6K. The Trustees were looking for £12K as the marketing element of the role is to be covered. Chairman asked for some clarity on the marketing position, a compromise was sought.

Resolved to grant £8K. Trustees to apply to WPC for a one-off grant towards Marketing and produce a marketing plan.

7. Planning Applications to consider all applications received from SODC and any other applications submitted and published by SODC between the circulation of this agenda and the meeting.

P23/S0681/HH Front and side extensions, hip to gable extension and conversion of loft space including rear facing dormer. Changes to fenestration and external materials. 24 Bridle Path Woodcote RG8 0SE.

WPC have no objections.

P23/S0889/FUL Replacement dwelling, 14 Bridle Path Woodcote RG8 0SE.

WPC have no objections request SODC to apply same conditions as already granted application for this site.

7.1 Applications Granted by SODC

P22/S4240/LDE Certificate of Lawful use or Development. Description: The construction and occupation of a separate dwelling on garden land to the rear of 68 West Chiltern. Land at 68 West Chiltern Woodcote RG8 0SG.

P23/S0080/HH Application proposal, including any amendments : Proposed single storey front extension, with two-storey and single storey extensions at the rear. New first floor bedroom window on the front elevation (reducing the scale and size of the front extension, as shown within amended plans submitted 21 February 2023). Site Location : 55 Whitehouse Road Woodcote RG8 0SA

7.2 Applications Refused by SODC

P23/S0089/FUL Application proposal, including any amendments : Use of Thames Water Utilities Holdings Ltd former depot for storage of utilities equipment and materials (use class B8). Site Location : Thames Water Utilities Holdings Ltd Former Depot Greenmore Hill Greenmore Woodcote RG8 0RN.

7.3 Other Planning Matters

None

8. Finance

Payments between 20th March – 6th April 2023

Date	Payee Name	Reference	Amount	Transaction Detail
Paid	J Roxborough			Repair flooring Pav
06-Apr	Services	BACS	302.30	entrance
06-Apr	British Telecom	DD	179.16	Monthly line & BB
	Sheild Maintenance			
06-Apr	ltd	BACS	83.20	Monthly dog bins
06-Apr	Oxit Ltd	BACS	12.00	Domain renewal WPC
06-Apr	LexisNexis	BACS	131.99	Local Council Admin book
	Glanville Consultants			
06-Apr	Ltd	BACS	2,040.00	Prof Svs Topographical surv
06-Apr	SLCC	BACS	236.00	Annual Membership
06-Apr	OALC	BACS	510.47	Annual membership
			3,495.12	

Approved

Woodcote Allotments payment 6th April £468 Hazell & Jefferies Skip

Approved

To Note Receipts

CCLA Deposit Account interest £753.85

HMRC VAT refund £576.44

VH Trustees Lease for VH payment £1.00

8.1 Quotations/Grants received for review/approval

Hedge reduction – Kings Tree Services.

War Memorial Garden Hedge £120.00. Laurel Hedge Folly Field £690.00 prices ex VAT

Accepted. Provision that the hedge is checked for nesting birds and work not to proceed if birds are found nesting.

Basket Ball Court – review revised quotations.

3 contractors quoted, the contract was awarded to contractor with the most competitive price for the work £23,680.00 ex VAT

Accepted.

9. Instavolt Charging Point – review proposed location to approve.

Clerk had circulated the details and aerial photograph from Instavolt of the proposed location inside the Village Hall Carpark.

Resolved to accept the proposed location.

10. Village Hall Maintenance – review schedule, prioritise works.

Clerk had circulated photographs of some of the outstanding internal areas needing maintenance.

Members agreed that the priority was for the Flat Roof section of the Village Hall to be replaced.

Resolved Clerk to obtain quotations, looking at all types of materials / designs available now.

Vice Chairman to continue liaison regarding the refurbishment matters.

11. Communications – review methodology (additional notice board), policy requirements, responsibilities.

An email had been circulated prior to the meeting by a Councillor. Discussion regarding what is currently used Facebook and Website, plus Notice Board. Agreed these are the main social media platforms suitable for WPC currently, website could be improved.

Resolved Obtain quotations for 2 more Notice Boards, one for rear side of the Village Hall and one for Corner of Village Green Whitehouse Road.

12. Project Reports Councillors updates, reviews & actions on various projects.

Cllr. Davies gave an update on Project Cool. More trees planted by Dr. Sudbury. Concern expressed by Member and Clerk that the planting is on Land not PC owned. Cllr. Davies to check with Dr. Sudbury regarding permissions.

13. Matters for Next Agenda/s Opportunity for Members to raise matters which require attention & discussion for future agendas.

Communications, Village Hall Refurbishment, Village Hall Lease to Trustees.

14. Correspondence – to consider & review any received.

Email from a resident regarding cars idling in areas close to the play area and in the Village Hall Car park, causing air pollution.

Resolved quotation for a Banner to be placed in VHV Carpark to encourage cars not to park idling.

15. To note date of the next PC meeting: Wednesday 19th April 2023.

Meeting finished at 21.50 Signed..... Date.....

